



## School District of Palm Beach County 2018 Technology Conference “Twenty Years of Blazing the Trail”

Saturday, March 3<sup>rd</sup>, 2018  
Santaluces Community High School

### Exhibitor’s Information Sheet

[Click to APPLY ONLINE HERE](#) or visit:

<http://techconf.palmbeachschools.org/vendor-and-sponsor-application/>

#### Booth Pricing:

Exhibitor pricing--*without* sponsorship: \$800.00 per booth  
Exhibitor pricing--*with* sponsorship: \$600.00 per booth

*Sponsors* may order up to three booths.

#### Vendor Hall Booth Information:

Each vendor exhibit booth includes:

- ❖ 10’ wide X 8’ deep floor space with carpet throughout
- ❖ 8’ high back drapes and 3’ high side drapes
- ❖ one skirted 8’ table
- ❖ two chairs
- ❖ waste basket
- ❖ 7" x 44" booth identification sign
- ❖ two (2) electrical outlets

(Additional furnishings may be ordered directly via our contracted exhibition company.)

**Wireless Internet access is provided throughout the vendor hall at *no charge*.** However, as with any exhibition, the amount of traffic on the day of the show may limit connectivity.

#### Vendor Expectations:

Vendors are expected to have their booths set up and ready when the Exhibition Hall doors open.

**Exhibitors receive admission to our Vendor Break Area where a continental breakfast and light lunch are provided free of charge.**

#### Exhibition Hall Hours:

##### Setup:

Friday, March 2nd, 2018: 3:00 PM – 6:00 PM

Saturday, March 3rd, 2018: 6:00 AM – 9:00 AM

**Exhibition Hall Hours:**

Regular Hours: Saturday, March 3rd: 9:15 AM – 3:15 PM

**Breakdown:**

Saturday, March 3rd: 3:15 PM – 5:00 PM

**Shipping:**

Drayage services will be available from the conference exhibition company. Shipping to the conference location **IS NOT** permitted. Costs for drayage services are the responsibility of the company and are not included in the booth rental price.

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